

**BOGDEN DESIGN STUDIO, INC.**

RESIDENTIAL DRAFTING, DESIGN & CONSTRUCTION • PROFESSIONAL EXPERIENCE SINCE 1980

**"I can turn your DREAM HOUSE into your HOME."**

1264 OLD APOPKA ROAD • APOPKA, FLORIDA 32703-7137

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DATE: \_\_\_\_\_ REFERRED BY: \_\_\_\_\_  
CLIENT NAME(S): \_\_\_\_\_  
CONTACT NUMBER(S): \_\_\_\_\_  
E-MAIL: \_\_\_\_\_  
PROJECT ADDRESS: \_\_\_\_\_

**PROPOSAL FOR DESIGN WORK (DESIGN ONLY — NO CONSTRUCTION):**  
**(CLIENT MUST APPROVE EACH STAGE BEFORE PROCEEDING TO NEXT STAGE).**

STAGE 1.) CONSULTATION AT CLIENTS LOCATION. NO CHARGE.  
STAGE 2.) DESIGN CONCEPT: \$ 500.00 (PER DESIGN).  
STAGE 3.) PRELIMINARY DESIGN DRAWINGS: \$ 1,200.00 (PER DESIGN).  
STAGE 4.) CONSTRUCTION DOCUMENTS FOR APPROX. \_\_\_\_\_ S.F. UNDER ROOF. MINIMUM FEE: \$ 2,500.00.  
NUMBER OF FLOORS (1) @ \$ 1.00 (2) @ \$ 1.25 (3) @ \$ 1.50 PER S.F. UNDER ROOF.  
( \_\_\_\_\_ S.F. X \_\_\_\_\_ / S.F.) = \$ \_\_\_\_\_.  
\$ \_\_\_\_\_ TOTAL (100%). (STAGE 2 - \$500.00, STAGE 3 - \$1,200.00, STAGE 4 - \$ \_\_\_\_\_).  
\$ \_\_\_\_\_ 50% DEPOSIT TO BEGIN WORK (NON-REFUNDABLE).  
\$ \_\_\_\_\_ 50% DUE UPON COMPLETED CONSTRUCTION DOCUMENTS (NON-REFUNDABLE).

**DUE IMMEDIATELY UPON COMPLETION.** (\$100.00 LATE FEE PER WEEK AFTER NOTIFIED PLANS COMPLETED).

**INCLUDED:**

- 1.) COVER SHEET WITH REQUIRED INFORMATION.
- 2.) SITE PLAN WITH REQUIRED INFORMATION (IF SURVEY PROVIDED BY CLIENT).
- 3.) FOUNDATION PLAN WITH FOUNDATION DETAILS AND REQUIRED NOTES (MONOLITHIC).
- 4.) FLOOR PLAN(S) WITH LINTEL SCHEDULE, FILLED CELL LOCATIONS, NOTES AND REQUIRED DIMENSIONS.
- 5.) FRONT, REAR, LEFT AND RIGHT ELEVATIONS WITH REQUIRED NOTES.
- 6.) ROOF PLAN(S) WITH REQUIRED NOTES.
- 7.) ELECTRICAL PLAN(S) WITH ELECTRICAL LEGEND, KEY AND RISER DIAGRAMS.
- 8.) (2) CROSS SECTIONS WITH REQUIRED NOTES (OPTIONAL - FOR COMPLEX DESIGNS).
- 9.) DETAIL SHEET WITH REQUIRED NOTES.

**NOT INCLUDED (OPTIONAL):**

- 1.) TRUSS ENGINEERING, REACTION REPORTS, SHOP DRAWINGS, PROFILES AND FEES.
- 2.) STRUCTURAL ENGINEERING, DRAWINGS, NOTES, SIGN & SEAL AND FEES.
- 3.) SPECIFICATIONS OR MATERIAL LISTS, SITE INSPECTIONS, MILEAGE OR LONG DISTANCE PHONE CALLS.
- 4.) PLOTTING AND BLUEPRINTING FEES, MAILING AND SHIPPING FEES (25% SERVICE FEE ADDED).
- 5.) WIND LOADING CALCULATIONS, ENERGY CALCULATIONS OR PLUMBING RISER SCHEMATICS.
- 6.) ROOF TRUSS DRAWINGS, FLOOR JOIST DRAWINGS, MIRRORED/REVERSE DRAWINGS, INTERIOR ELEVATIONS, DETAIL DRAWINGS OR STEM WALL FOUNDATION DESIGN.
- 7.) OPTIONAL — WE WILL COORDINATE THE ROOF TRUSS ENGINEERING \$ 100.00 PER PROJECT AND STRUCTURAL ENGINEERING \$ 100.00 PER PROJECT. ENGINEERING SIGN & SEAL AND FEES **NOT** INCLUDED.

**(NOTE: BOGDEN DESIGN STUDIO WILL INVOICE CLIENT SEPARATELY FOR ITEMS 1 THROUGH 7.)**

**TIME FRAMES (ESTIMATED):**

STAGE 2 & 3: WILL VARY – UNTIL CLIENT APPROVES, SIGNS AND DATES EACH STAGE.  
STAGE 4: 4 TO 8 WEEKS AFTER STAGES 2 & 3 APPROVED BY CLIENT.  
\$ 100.00 PER HOUR PLUS PLOTTING COSTS FOR ANY CHANGES OR ADDITIONS MADE TO APPROVED, SIGNED AND DATED FINAL DESIGNS.

**PAYMENT:**

ALL CHECKS SHOULD BE MADE OUT TO: **BOGDEN DESIGN STUDIO.**

**CLIENT(S) APPROVAL:**

CLIENT(S) AGREE TO ALLOW PHOTOS AT ALL STAGES OF PROJECT FOR USE IN FUTURE PROMOTION OF BOGDEN DESIGN STUDIO. • CLIENT(S) AGREE TO ALLOW DESIGNER TO DISPLAY “**DESIGNED BY BOGDEN DESIGN STUDIO**” SIGN AT PROJECT. • ALL DESIGNS AND PLANS ARE COPYRIGHTED BY BOGDEN DESIGN STUDIO. • NO CHANGES TO OR REUSE OF FINAL DESIGNS OR PLANS WITHOUT WRITTEN CONSENT FROM BOGDEN DESIGN STUDIO. • CLIENT(S) WILL NOT HOLD SCOTT LEE BOGDEN AND/OR BOGDEN DESIGN STUDIO LIABLE FOR ANY ERRORS, OMISSIONS, MISINTERPRETATIONS OR UNAUTHORIZED DEVIATIONS TO/FROM FINAL CONSTRUCTION DOCUMENTS.

CLIENT(S) SIGNATURE: \_\_\_\_\_  
DATE: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS.**

SCOTT LEE BOGDEN • STATE CERTIFIED BUILDING CONTRACTOR & BUILDING DESIGNER • LICENSE #CBC 058908